



ARCHIVED - Archiving Content

Archived Content

Information identified as archived is provided for reference, research or recordkeeping purposes. It is not subject to the Government of Canada Web Standards and has not been altered or updated since it was archived. Please contact us to request a format other than those available.

ARCHIVÉE - Contenu archivé

Contenu archivé

L'information dont il est indiqué qu'elle est archivée est fournie à des fins de référence, de recherche ou de tenue de documents. Elle n'est pas assujettie aux normes Web du gouvernement du Canada et elle n'a pas été modifiée ou mise à jour depuis son archivage. Pour obtenir cette information dans un autre format, veuillez communiquer avec nous.

This document is archival in nature and is intended for those who wish to consult archival documents made available from the collection of Public Safety Canada.

Some of these documents are available in only one official language. Translation, to be provided by Public Safety Canada, is available upon request.

Le présent document a une valeur archivistique et fait partie des documents d'archives rendus disponibles par Sécurité publique Canada à ceux qui souhaitent consulter ces documents issus de sa collection.

Certains de ces documents ne sont disponibles que dans une langue officielle. Sécurité publique Canada fournira une traduction sur demande.



Statement of Institutional Performance Specifications

Mission Institution
S-4 SIPS 849

HV
9510
.M57
C34
c.3

Canada



Correctional Service
Canada

Service correctionnel
Canada

HV
9510
.M57
C34
c.3



Statement of Institutional Performance Specifications for Mission Institution

Approved

D.R. Yeomans
Commissioner of Corrections

Copyright of this document does not belong to the Crown.
Proper authorization must be obtained from the author for
any intended use.
Les droits d'auteur du présent document n'appartiennent
pas à l'État. Toute utilisation du contenu du présent
document doit être approuvée préalablement par l'auteur.

Prepared by

Canadian Corrections Service, Accommodation Planning Division//
Technical Services Branch
The Correctional Service of Canada

LIBRARY
MINISTRY OF THE SOLICITOR
GENERAL OF CANADA

JAN 13 1989

BIBLIOTHÈQUE
MINISTÈRE DU SOLICITEUR
GÉNÉRAL DU CANADA
OTTAWA, ONTARIO
CANADA K1A 0P8

TABLE OF CONTENTS

CONTENT	PAGE
Preface	i
Record of Amendments	iii
1. CSC Corporate Policies	
A. Governing Principles	1
B. Corporate Objectives	2
C. Medium Security (S-4) Institution	
1. Definitions	4
2. Objectives	5
2. Mission Institution	
1. Description	6
2. Objectives	7
3. Population to be Accommodated	7

PREFACE

The Policy, Planning and Administration Branch/Directorate of Accommodation Planning at National Headquarters (NHQ) is responsible for producing and updating the CSC Strategic Accommodation Plan. This plan, based upon a ten year inmate population forecast, is updated yearly.

The first step in the planning of a specific institution is the preparation of a Statement of Institutional Performance Specification (SIPS), defining the objectives and criteria for the operation of the facility. This document is the SIPS for Mission Institution.

The primary purpose of this SIPS is to guide those responsible for developing the detailed operational and physical requirements of the Institution. It identifies policy guidelines to be followed in operating the facility. Operation falls into three categories:

- A. Inmate Programs
- B. Operational Programs
- C. Service Programs

The SIPS identifies the staffing and person/years allotted to the Institution, defines maximum space allowances, and sets the maximum cost for new construction/renovation/expansion, as well as the maximum operating cost per annum. To arrive at the total maximum space allowance, sizes of component spaces are suggested. Similarly, to arrive at the total maximum capital cost allowable, cost estimates are included; in cases of renovations and expansions, certain assumptions are made as to possible solutions. The finished facility need not comply with the suggested sizes of component spaces and the actual physical solution need not comply with the assumptions made, provided always that the total maximum capital cost allowable is not exceeded.

MISSION INSTITUTION

The secondary purpose of the SIPS is to provide a basis for evaluating the effectiveness of planning and the performance of the Institution when in operation.

This SIPS will be reviewed and updated annually or as required; any change will be registered in the Record of Amendments.

This document is a partial SIPS produced for the purpose of Accreditation of the institution. Ultimately, a complete SIPS will be prepared and approved for each CSC institution.



RECORD OF AMENDMENTS

No	Date	Amendment	Authorization



1
CSC
CORPORATE OBJECTIVES

A. GOVERNING PRINCIPLES

Grouped below are the principles which govern CSC objective setting, planning and operations.

The offender is ultimately responsible for his or her criminal behaviour, and for making positive changes in his or her own behaviour patterns.

Corrections has the responsibility to ensure the protection of the public, staff and inmates alike by assigning inmates a security status appropriate to the potential risk they pose. By the same token, no inmates should be kept in a more secure status than potential risk requires.

The deprivation of liberty resulting from the sentence to imprisonment constitutes the punishment. Thus, the inmate, who remains a member of the social system, retains all the rights and responsibilities of the non-inmate except for those which are expressly taken away by necessary consequence of incarceration.

Every effort shall be made both to minimize those aspects of imprisonment which can contribute to the physical or mental deterioration of inmates and to strengthen family and community ties outside the institution.

Corrections has a responsibility to create and deploy resources to promote the development of positive change in offenders through the provision of opportunities and the fair application of general rules and regulations. *

* Policy and Planning Branch, CSC Cabinet Document The Offender in Federal Custody. Approved November 8, 1978 by Senior Management Committee, Ottawa.

MISSION INSTITUTION

B. CORPORATE OBJECTIVESObjective

To administer sentences imposed by the courts and to prepare offenders for their return as useful citizens to the community.

Sub-Objectives1. Planning and Management

- . to provide management for headquarters, regional and institutional activities;
- . to develop policy and plans, monitor performance and evaluate effectiveness of policy and programs; and
- . to promote staff and public awareness of the Services' role in society and of its progress toward meeting its objectives.

2. Custody of Inmates

- . to provide secure custody and control of inmates, meeting recognized international standards of humane treatment, in order to minimize the risk of harm being inflicted by inmates on the public, the staff, other inmates or themselves.

3. Employment of Inmates

- . to provide meaningful employment (inclusive of pay) for inmates, to foster good work habits; to provide opportunities for on-the-job training, work experience and registration in apprenticeship programs; and generally to facilitate the successful adjustment of the inmates to normal employment.
- . to provide opportunities for accredited academic and vocational education to inmates who are able and willing to benefit from them.
- . to establish revenue-generating operations as self-financing and/or profitable and thus contribute to an overall reduction in the cost of incarceration.
- . to provide as many of the goods and services required by CSC as is economically feasible and achieve at least partial self-sufficiency.

MISSION INSTITUTION

4. Offender Case Management

- . to provide offenders with:
 - comprehensive case management service
 - opportunities for social, emotional, physical, personal and spiritual development, and
 - ways and means of redress and protection of their rights from time of entry under federal jurisdiction (including by application for and release on parole from provincial institutions) until completion of sentence.

5. Health Care

- . to provide inmates with access to health care and medical, psychiatric and dental treatment on a voluntary basis or as prescribed by qualified medical and dental practitioners.

6. Technical Services

- . to provide service-wide accommodation;
- . to provide food and clothing for inmates and staff in institutions, together with supporting services including institutional maintenance and cleaning, transport, telecommunications and fire protection.
- . to provide material management services, including procurement, warehousing, distribution and disposal for all classes of stores and equipment for the Service.

7. Administration

- . to develop and implement systems of financial administration that will satisfy parliamentary and managerial requirements for financial visibility, accountability and control;
- . to support operational programs and assist managers in fulfilling their personnel management responsibilities by providing advice and service in respect of the recruitment and development of staff, job evaluation, staff relations, and the application of legislation and government programs regarding official language and equal employment opportunities;
- . to provide efficient and effective administrative services.

MISSION INSTITUTION

C. MEDIUM SECURITY INSTITUTION (S-3 TO S-5)1. Definitions

A medium security institution is a facility, built to one of three levels of "static" security, in which inmates are detained with low to medium dynamic security.

- An S-3 institution has the lowest level of static security. It has a single chain link fence with berka wire. Perimeter Intrusion Detection System (PIDS) may be installed. The perimeter may be patrolled. Internal control of the inmates is low.
- An S-4 institution is a medium security institution requiring a double chain link fence with berka wire. The perimeter must be provided with four observation stands or two towers manned at least one shift. The perimeter must be patrolled by a vehicle operating on all three shifts. A perimeter intrusion detection system (PIDS) may be used to augment or replace the observation stands or towers. Internal control require the minimum of one foot patrol on one shift.
- An S-5 institution is the highest security level medium security institution requiring a masonry/concrete wall or a double chain link fence with berka wire. A minimum of four observation stands or towers are required with at least two manned on two shifts. The perimeter must be patrolled by two vehicles on all three shifts. A perimeter intrusion detection system (PIDS) may be installed to replace or augment the observation stands or towers. Internal control requires a minimum of one foot patrol on two shifts.

NOTES:

- a) Dynamic Security denotes that aspects of institution security which depends on the understanding of individual offender's "state of mind". This kind of security is primarily achieved by listening to and talking with offenders, usually in relaxed circumstances.
- b) Static Security denotes that aspect of institution security which is usually provided by rigidly defined posts and procedures and by use of physical barriers and restraints.

MISSION INSTITUTION

ii) Medium Security Inmate

- A medium security (S-3) inmate is an offender who is unlikely to escape from an inclosed institution but is a definite escape risk from an institution with no enclosure. He is positively motivated to wards institutional programs and is unlikely to created problems for other inmates and/or staff.
- A medium security (S-4) inmate is an offender who has a record of escape (s) or attempted escape (s) from a lower security institution who is not considered dangerous to the public, but who could cause some minor incedents if at large. He is unlikely to make an effort to escape but may take the opportunity to escape if presented. He is co-operative to wards institutional programs and normally does not pose a threat to other inmates and/or staff.

Medium Security (S-5) Inmate

- A medium Security (S-5) inmate is an offender who has an escape record and/or is considered likely to attempt escape and who is considered potentially dangerous if at large and has demonstrated a tendency to be an tagonistic or abusive to other inmates and/or staff.

2. Objectives

Based upon Corporate Policies, the objective of medium security institutions is to fulfill the CSC corporate objectives with respect to medium security inmates, and in addition:

- a. To constructively occupy the inmate during the course of his sentence.
- b. Keep the inmate's period of imprisonment in a medium security institution to the lowest amount necessary.
- c. To develop Individual Program Plans that will expedite the transfer of inmates to lower security institutions.
- d. Assist inmates in the implementation of these Plans.

SIPS 849

MISSION INSTITUTION



MISSION INSTITUTION²

A. DESCRIPTION

Mission Institution is a penitentiary within the meaning of the Penitentiary Act. It is designated as a Medium Security Institution, Security Classification S-4, with an inmate capacity of 180. The CSC Accommodation Program plans to expand the institution to 216 capacity by the addition of one living unit of 36 beds. Mission has a double chain link fence with berka wire with armed elevated security posts on the perimeter, internal posts, and other internal controls characterizing medium security. Opened in 1977, Mission Institution is located approximately three miles North-East of the City of Mission, British Columbia. This institution is one of four medium security institutions serving the CSC Pacific Region. The inmate population tends to be a mixed age group.

The operation of Mission Institution is autonomous. Mission Institution provides the following support services:

To Ferndale Institution, through Director of Forest Camps Programs

- sentence administration
- personnel services
- medical services
- vehicle maintenance
- dissociation capability:

To Elbow Lake Institution through the Director Forest Camps Programs

- sentence administration
- vehicle maintenance

B. OBJECTIVES

In addition to contributing to the overall objectives of the Correctional Service of Canada and the objectives of Medium Security Institutions, the other objectives of Mission Institution are:

1. to provide accommodation for normal association medium security inmates;
2. to provide facilities for temporary separate containment for a limited number of segregated inmates;

C. POPULATION TO BE ACCOMMODATED

1. Capacity: Mission shall have a bed capacity for 180 inmates. Further expansion to 216 is planned.
2. Inmate Type: Inmates will come from the following sources: directly from the courts, from provincial institutions lower security institutions, higher security institutions, RPC, and interregional transfers.

Inmates will be those requiring a medium degree of physical confinement and control. Some of the characteristics of the inmates are:

- . is not likely to make active efforts to escape but will take advantage of an opportunity to do so;
- . is not hostile or violent and is not likely to be dangerous to the public if successful in his escape;
- . has demonstrated the ability or potential to participate in institutional programs with a minimum of supervision;
- . is unlikely to be disruptive in programs;
- . is unlikely to have a negative influence on others.

3. Length of Stay: The length of stay of inmates at Mission Institution depends on their ability to demonstrate behaviour which would qualify them for transfer to a lower security institution and what portion of their sentences they have served.

LIBRARY
MINISTRY OF JUSTICE
GENERAL OF CANADA

JAN 13 1989

BIBLIOTHÈQUE
MINISTÈRE DU JUSTICE
GÉNÉRAL DU CANADA
OTTAWA, ONTARIO
CANADA

SOL.GEN CANADA LIB/BIBLIO



0000024742

1989 08 10

