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| **GRANTS PROGRAM (GP)**  **TO**  **NATIONAL VOLUNTARY ORGANIZATIONS (NVOs)**  **Request for Funding Questionnaire** |

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| **Organization**  **Name** |  | | | |
| **Contact person** |  | **Telephone No.** | |  |
| **Mailing address** |  | **Email** |  | |

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| Program overview The purpose of the Grants Program is to contribute to the development of criminal justice policies and delivery of services. The grants provide funding for National Voluntary Organizations (NVOs) to maintain a national structure and cover core operating expenses, including salaries and benefits, rent, translation, telephone, postage, and equipment/material for staff and board members. |

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| **1a.** | | **Describe the organization’s national/provincial/local presence.** |
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| **1b.** | | **Provide the date the organization was established and/or the date of incorporation.** |
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| **2a.** | | **Describe the organization’s mandate, objectives and key activities.** |
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| **2b.** | | **Describe the organization’s target population.** |
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| **3a.** | | **List the name and title of each Board member.** |
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| **3b.** | **Provide the name and title of the signing authority for the grant agreement.** | |
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| **4.** | **Describe the organization’s internal accountability measures.** | |
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| **5.** | **Provide detailed information about the organization’s engagement and information sharing activities.** | |
| **Engagement Initiatives**  Provide examples of engagement, communication and/or correspondence activities (e.g. advice, letters, meetings) with Public Safety Canada and/or Portfolio agencies (i.e. RCMP, CSC, PBC) with the view to influencing policy development or legislative initiatives. | |  |
| **Information Exchange**  Provide examples of information (e.g. tools, publications, lessons learned) prepared and disseminated by the organization that contribute to enhancing the knowledge of issues related to corrections, conditional release or community reintegration. | |  |
| **6.** | **Disclosure** | |
| 1. Will the agreement include the services of a former public servant?   No  Yes, details are attached.   1. Will the agreement include the services of a lobbyist, as defined by the *Lobbying Act*:   No  Yes, details are attached.   1. Will the agreement involve the participation of a departmental official on an advisory committee or board?   No  Yes, details are attached. | | |
| **7.** | **Provide the following information when submitting your completed application form.** | |
| * A projected annual balanced budget disclosing all revenues from all sources, including in kind support and the funding amount requested from Public Safety Canada, as well as all expected expenses over the life of the project; * An electronic copy of the most recent annual report; and, * An electronic copy of the most recent financial statement prepared in accordance with generally accepted accounting principles and certified by a person duly authorized by the organization. | | |
| **8.** | **Declaration and signature** | |
| Check the appropriate box to acknowledge the following:  The organization operates on a non-profit basis.  I understand that if this application is approved, the organization will be required to comply with the Terms and  Conditions of the program, as well as those set out in the grant agreement.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Signature of Authorized Representative Date** | | |