

Declaration:

As a representative of the organization named below, I declare that:

- ❖ The information in this application is complete and accurate.
- ❖ The application is made on behalf of the organization named below with its full knowledge and consent.
- ❖ The organization is responsible for its own debts and the NCPC will not be asked to pay any debts.
- ❖ The organization agrees to respect and comply with the *Conflict of Interest and Post-Employment Code for Public Office Holders* and the *Values and Ethics Code for the Public Service*.
- ❖ The organization agrees to respect and adhere to the *Canadian Human Rights Act* (a copy of which can be found at www.chrc-ccdp.ca) and to treat fairly and respectfully all persons in the community where the project will take place.
- ❖ If approved for funding, the organization agrees to use these funds for the activities identified in this application. No changes will be made to this project without the prior notification or approval of the NCPC.
- ❖ If approved for funding, the organization will follow ethical and standard procedures in the hiring and supervision of personnel involved in this project.
- ❖ If approved for funding, the organization will fulfill reporting requirements detailed in a signed agreement, including financial, activity and evaluation reports for the project.
- ❖ If this project is approved for funding, the NCPC will require copies of any tools, resources and materials produced.
- ❖ If approved for funding, the organization will follow the guidelines provided by the NCPC to acknowledge funding by the Government of Canada on all materials produced by the project.
- ❖ If approved for funding, the organization agrees to fully participate in an evaluation of project.
- ❖ If approved for funding, the organization agrees to fully participate in an audit of the project, if selected. The purpose of the audit will be to determine compliance with the terms and conditions of the agreement and whether the project has met its goals and objectives.

Further, I am aware that:

- ❖ As part of the application assessment process, information contained in this application will be shared with the review committees, which may include external reviewers.
- ❖ The recipient must demonstrate that the specific needs of the official language minority community (e.g. Francophones outside of Quebec and Anglophones in Quebec) have been taken into consideration, where circumstances justify or warrant.

Project signing authority	
Name and Title	
Organization Name	
Signature	Date (day/month/year)